



Merry Go Round Toy Libraries
Exeter Scrapstore
Gordon Road
Exeter
EX1 2DH
Tel 01392 436777

coordinator@mgrtoylibrary.org
www.mgrtoylibrary.org

Safeguarding Policy – Summary

The purpose of Merry Go Round Toy Libraries' Safeguarding Policy is to provide a secure framework for the workforce in safeguarding and promoting the welfare of those children who attend our setting. The policy aims to ensure that:

- All visiting children are safe and protected from harm
- Other procedures and policies are in place to enable children to feel safe and adopt safe practices

Safeguarding at Merry Go Round Toy Library is considered everyone's responsibility and as such our toy libraries aim to create the safest environment within which every child has the opportunity to achieve their full potential. All our staff regularly undertake Safeguarding training.

What to do if you are concerned

All Child Protection concerns need to be acted on immediately. If you are concerned that a child may be at risk or is actually suffering abuse, you must tell our Safeguarding Designated Officer **Andrea Bristow** (07702 747296 coordinator@mgrtoylibrary.org) or our Member of the Committee for Safeguarding **Nicky Jeffrey** (07879046501 office@mgrtoylibrary.org)

If a child makes an disclosure or allegation of abuse against an adult or other child or young person, it is important that you:

- Stay calm and listen carefully.
- Reassure them that they have done the right thing in telling you.
- Do not investigate or ask leading questions.
- Let them know that you will need to tell someone else.
- Do not promise to keep what they have told you a secret.
- Inform your Safeguarding Designated Officer as soon as possible.

- Make a written record of the allegation, disclosure or incident, which you must sign, date and record your position using the toy library safeguarding record log forms.

A copy of our full Safeguarding Policy is kept at each toy library and may be read on request. It can also be found on our website at www.mgrtoylibrary.org

This Policy was adopted by:

The Board of Trustees at Merry Go Round Toy Libraries as documented in Committee Meeting Minutes dated 14th March 2024

Date of Next Policy review: March 2025